

Martock Neighbourhood Plan Project Plan Proposal

Martock Project Plan Overview																				
	2016	Ja17	Fe17	Ma17	Ap17	Ma17	Ju17	Ju17	Au17	Se17	Oc17	No17	De17	Ja18	Fe18	Ma18	Ap18	Ma18	Ju18	Ju18
Getting Started	C1																			
Identify Issues			C2	C2																
Vision & Objectives											C3									
Generate Options																				
Prepare Draft Plan														C4	C4					
Consultation & Submission																	C5	C5		
Independent Examination																				
Referendum & Adoption																				

Consultation Points:

- C1** - publicise intention, recruit helpers
- C2** - survey of local needs & aspirations
- C3** - consult on vision & objectives
- C4** – informal consultation on 1st Version of Plan
- C5** – (Reg. 14) consultation on Pre-submission of Plan
- C6** – Referendum – 2018 NB. This is the responsibility of the local planning authority

Survey & Analysis

Stage 2 Identifying the Issues:									
No.	Process	Method	Mar17	Apr17	May17	Jun17	Jul17	Aug17	Sep17
2.1	Strategic context	research/review strategy documents		✓					
		liaise with LPA							
		prepare report							
2.2	Community context	research/review local situation/strategies							
		prepare report							
2.3	Local needs	consult local bodies/organisations							
		design community survey	✓						
		approve community survey	✓						
		carry out community survey	✓	✓					
		analyse survey & prepare report							
2.4	Development potential	planning history & current land uses							
		assess development potential							
2.5	Future demands	trends & forecasts							
		specialist studies (<i>if necessary</i>)							
2.6	Stakeholder views	consult landowners							
		consult statutory bodies and agencies							
2.7	NP Issues	analyse surveys & consultations							
		prepare issues & opportunities report							
2.8	Scope & content	prepare & recommend scope & content							
		agree NP purpose & focus							

Stage 3 Vision & Objectives:							
No.	Process	Method	Aug17	Sep17	Oct17	Nov17	Dec17
3.1	Draft vision	visioning exercise/workshop					
		prepare vision statement					
		agree draft vision and aims					
3.2	Draft objectives	interpret vision & prepare draft objectives					
		agree draft NP objectives					
3.3	Consult	publicise draft vision & objectives					
		consult on vision & objectives			C3		
		analyse and report on consultation					
3.4	NP vision & objectives	prepare vision & objectives report					
		approve vision & objectives					

Plan Making

Stage 4 Generate Options:						
No.	Process	Method	Dec17	Jan18	Feb18	Mar18
4.1	Options	generate development options				
4.2	Impacts	consider who/what will be affected and how				
4.3	Options Appraisal	options appraisal				
Stage 5 Prepare Draft Plan						
5.1	Policies	draft NP Policy statements				
5.2	Proposals	prepare Draft NP				
5.3	Compliance	check compliances				
5.4	Informal Consultation	with local stakeholders		C4	C4	
5.5	Sustainability	SEA/SA (as appropriate)				
5.6	Implementation	prepare implementation strategy				
5.7	Consultation document	approve draft plan				

Plan Submission

Stage 6 Consultation & Submission:							
No.	Process	Method	Apr18	May18	Jun18	Jul18	
6.1	Statutory consultees	consult formally	C5	C5			
6.2	Community	apply consultation strategy	C5	C5			
6.3	Stakeholders	consult formally	C5	C5			
6.4	Consultation	prepare Consultation Statement					
6.5	Amendments	consider comments & amend if necessary					
6.6	Submission documents	Basic Condition Statement					
		approve submission documents					
6.7	Publicity	publicise intention to submit					
6.8	Submission	prepare and submit required documents					