

Martock Neighbourhood Plan

Minutes of Steering group meeting Monday 8 May 2017

In attendance: Andrew Clegg, Neil Bloomfield (Chair), Tina Randall, Kathryn Pearce, Fergus Dowding, Paul Harding and Paul Weston. Patrick Palmer sent apologies.

44. Minutes of previous meeting and matters arising

- 44.1. The minutes of last month's meeting were considered, no comments were made.
- 44.2. Status of agreed actions from Action List

29/17	Village Design Statement to be made into document still to be done. Make into separate document after Aims and Objectives done, before N/H plan submitted
23.3/17	Approach Louise Treacher re grants available: contact made, reply awaited
13/17	Terms of Reference for main group done, Flooding group ToR needs amending
15.1/17	Fergus will look at the conservation area with Patrick to assist, action amended to "by ad hoc committee". Fergus to contact Greg Venn at SSDC. Should conservation area be extended to protect street frontages?
1.6/17	Evidence database still in progress
8.2.4/17	Housing need info from estate agents is in hand
	All other actions completed

45. Terms of reference for the steering group and the flooding sub-group were reviewed. Those for the main steering group were approved; those for the flooding sub-group need a slight amendment.

- 45.1. A register of members' interests is required to comply with the terms of reference. Those members who are parish Councillors had already done this, but Andrew Clegg and Fergus Dowding need to complete a members' interests form if relevant.

46. Andrew Clegg reported on the natural environment group work and the planned farmers market activities for the 13th May. Paul Weston advised that it is possible to get a report from Somerset environmental records centre relating to the natural environment. The cost of this is £52.00 plus VAT. The committee authorised the purchase of such a report. The contact is Sue Simpson, records centre support officer.

47. A report from the flooding and drainage sub-group has been prepared. This group is currently collecting local information about past flooding, amongst other things. No questions were raised at report was accepted.

48. Andrew Clegg circulated a copy of an email from South Somerset District council about housing numbers, and a schedule which he has prepared on the same subject. South Somerset District council consider that the number of houses now committed in Martock is 221.

49. Paul Weston has produced a project plan, which the committee accepted. Andrew Clegg will put this on the website and also send a copy to South Somerset District council neighbourhood planning officer.

50. Paul Weston has also produced a strategic context report which is to be used as a working document, and provides quick links to relevant planning law. Andrew Clegg will put this on the website.

51. Any other business. Paul Weston is on holiday from first to 15th of June.

52. Next Meeting Monday 19 June May 2017 at 5.30 pm please note earlier start time.

